|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Status for Reporting Period <MM/DD – MM/DD>** | | | | | | | | | | | | | |
| **Overall Project Status:** | | | | | | | | | **Status Legend** | | | | |
| **On Track** | | | |  |
| **Moderate Risk** | | | |  |
| **Significant Risk** | | | |  |
|  | | | | |
| **Project Status Breakdown** | | **Schedule** | **Cost** | **Scope** | | | **Quality** | **Resources** | | | **Risk** | | |
| On Track | On Track | On Track | | | On Track | On Track | | | On Track | | |
| **Progress Update** | | | | | | | | | | | | | |
| **Activities accomplished this reporting period:** | | | | | **Upcoming Activities for next reporting period:** | | | | | | | | |
| **Activities in progress:** | | | | | **Met/Missed Milestones:** | | | | | | | | |
| **New or Closed Action Items/Issues** | | | | | | | | | | | | | |
| ***Item #*** | ***Action Item/Issue*** | | | | ***Due By*** | ***Owner*** | | | | ***Open Date*** | | ***Priority*** | |
|  | None | | | |  |  | | | |  | |  | |
|  |  | | | |  |  | | | |  | |  | |
| **New or Closed Risks** | | | | | | | | | | | | | |
| ***Risk #*** | ***Description*** | | | | ***Date Raised*** | ***Raised by*** | | ***Owner*** | | | | ***Probability/Impact*** | |
|  | None | | | |  |  | |  | | | |  | |
|  |  | | | |  |  | |  | | | |  | |